

Regulations for the Establishment of Faculty Examination Committees of NCCU Department of English

Adopted by the Department Faculty Examination Committee, June 18, 1998

Amendments adopted by the ad-hoc Department Faculty Examination Committee, October 7, 2002

Amendments adopted by the Department Faculty Examination Committee, January 10, 2003

Adopted by the College Faculty Examination Committee, January 13, 2003

Adopted by the 256th Department Faculty Examination Committee, September 7, 2006

Adopted by the College Faculty Examination Committee, September 18, 2006

- Article 1 These regulations are established pursuant to article 20 of the Regulations for the Establishment of National Chengchi University Faculty Examination Committees and Regulations for the Establishment of the Faculty Examination Committee of NCCU College of Foreign Languages and Literatures.
- Article 2 This Committee is in charge of all faculty affairs in the department concerning employment, duration of employment, promotion, cessation of employment, dismissal, discontinuation of employment, service extension, the reason for lay-off and other affairs requiring examination according to regulations. After this Committee has passed the first trial of the former, it should be sent to the College Faculty Examination Committee for case review.
- Article 3 Committee members of this Committee should be full-time assistant professors, associate professors and professors who have been in the department for over two years.. The Chair of the department should be the ex officio member, and also the convener.
- Article 4 All the affairs listed under Article 2 follow the regulations set by NCCU and College of Foreign of Languages and Literatures
- Article 5 The Department Faculty Examination Committee may not convene a meeting without half of the total committee members present. It may not make a resolution without the consent of two-thirds of the present committee members. The number of votes should exceed two-thirds of the present committee members.
- Article 6 There must be more than five committee members present when examining rank promotion cases. Rank promotion cases must not be

examined by faculty members of lower rank. Faculty members of lower rank are not to participate in the vote on individual promotion cases. Upon examining promotion cases, if there are fewer than five members who qualify, the insufficient number should be filled by qualified people from applicable fields. These people are selected by department Chair with selection reported to and finalized by college directors. The Chair of the department is the ex officio member and convener, but when the chairmanship of the department is held by an associate professor who does not qualify, a convener will be elected from within the committee by the members.

Article 7 Any more items to be added to the regulations should be handled with and revised according to the relevant regulations and laws.

Article 8 The regulations have been ratified by the Department General Faculty Meeting, and have reported to the College Faculty Examination Committee before implemented. Any revisions should follow the same procedure.